

# Clover Flyer Dispatch



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## Jackson County

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# Club Leader Corner

## Club Officer Handbooks

President



Vice President



Secretary



Treasurer



Historian



Club Reporter



Recreation Leader



Photographer



## Shooting Sports Leader Information

Adult volunteers interested in becoming Certified Shooting Sports leaders can check the state 4-H website for more information. The state website has all the upcoming training where leaders can train in a discipline. Jackson County has a thriving shooting sports program, and Trempealeau County is building theirs from the ground up. Both programs are always looking for more volunteers. Use the link to visit the state website and learn more.

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## Forms and Applications

If you are ever looking for a scholarship application, funding request form, New Family Handbook, Participating Disc Catalog, Project grants, and more, check out the Forms and Applications page on both County websites. Each county has many available resources specific to the program they support.

## Trempealeau County



## Financial Management

Are you looking for resources to manage your club's finances better? The State 4-H website has some great new resources! Check out their 4-H Club Treasurer Handbook! This was updated this year and is ready for you!

The financial management page has lots of information for any questions, from charters to bank accounts and what to do with membership dues; this page has the answers!

## Jackson County



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## Clover Connections

Clover Connections is a video series that is available on YouTube. Educators from Wisconsin 4-H have put together a series about running meetings and many other details that can help your club run smoothly!

This is an excellent resource for new and experienced club leaders! Some videos were filmed during Covid, but the information is still relevant!

Check them out at the link below!

## Club Administration Resources

Here are some great resources for leaders who need guidance with club administration! You will find information on Bylaws, Financial Tools and Resources, 4-H Online and Forms. Bylaws are super important to all clubs and groups! If your club has lost its bylaws or wants to create new ones, check out the new bylaws template! This is a project I have been working on for over a year with other educators to help support community clubs! We only have one geared toward Community Clubs. Still, we will soon have one for Project Groups and Leaders Associations. 4 Clover Flyer Dispatch Financial Tools and Resources Money Management resources and financial policies. If you want to touch on these details, please check them out! 4-H Online, here are some resources to help you navigate 4-H Online. There is a resource library to help you use the program. Be sure to check out these at this link:

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## VIP Training

VIP or Volunteers in Preparation training is for anyone who wants to work with youth one-on-one and teach sessions like a project or club leader. If you have signed up to volunteer in 4-H Online and I have yet to approve you, it is because of this: You must complete either VIP (in-person Training), mandated reporter training (Online), or Title IX Training (Online).

I will shift towards less pre-scheduled VIP training and more to working with your schedule. I am also willing to come to club meetings and train adults there! Please contact me if you are interested in scheduling a VIP training!

The mandated reporter is an online course in 4-H Online that you can complete over time. VIP, however, has to be taught by either myself or another educator virtually or in person. This training covers topics like creating a safe environment for youth, insurance, what to do in an emergency, and more. It takes about 90 minutes. I prefer to do VIP training on weeknights in September-May because the rest of the year gets pretty busy for everyone, especially in the summer. Want more information about VIPs? E-mail me! I would be happy to answer your questions!

[andrea.ripple@wisc.edu](mailto:andrea.ripple@wisc.edu)

## State Policies ( Update Sheet)

Here is the link to the State 4-H Policies. This sheet has updates for a number of Wisconsin 4-H policies that have been updated like Bank accounts, Chaperones, Membership Dues and Fees Cash awards and prizes, and more!

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UPDATE

## What are Charters?

Charters are an annual report that club leaders fill out detailing the club's SMART Goals, Annual activities, high-risk activities, and meeting times and locations. This form may seem like a silly task but it is very important. I use this information to update our website with current club leaders and meeting locations. This process is important because it gives a club or group permission from the state to use the 4-H name and emblem.

This process has been updated in the past couple of years and is now available online! It is also something that can be filled out during a club meeting. Giving members a chance to create club-wide goals and talk about activities they want to participate in during the year is a great way to lighten the load of a club leader and give youth officers/members a leadership opportunity.

Charters are always released on August 1st and due to me on **November 1st**. This document can be submitted to the office as a paper copy or emailed as an electronic copy.

I try to have sessions in the fall to help club leaders complete their charters and ask questions. I have had low attendance the past couple of years, if this is something you are interested in please reach out to me.

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## What is the Annual Financial Report?

The annual financial report is a document that clubs submit to track their year of finances. It is a way to keep clubs accountable for spending and make sure that we are using sound fundraising and spending practices. This document seems daunting but if proper records were kept throughout the year it should be straightforward. Here is a list of the **REQUIRED** documents to accompany the Annual Financial Document:

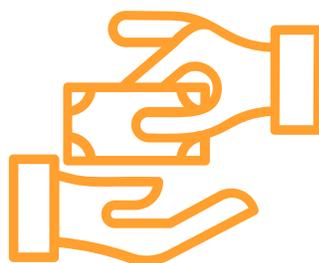
1. Wisconsin 4-H Clubs and Groups Annual Financial Report
2. Wisconsin 4-H Clubs and Groups Audit Checklist
3. A Copy of the checkbook and or savings account registry covering July 1- June 30th
4. A copy of the Bank statement ending June 30 or July 1 for each account. Any differences between the bank statements and the ending balance reported must be reconciled and reconciliation must be uploaded with the annual financial report.
5. A current inventory of land, Buildings, Property, or project equipment with individual values of \$2,000 or greater
6. Monthly Treasurers Reports for 4-H Clubs or Groups with annual income greater or equal to \$20,000.

I have been very relaxed about the submissions in the past couple of years but this year I am going to be expecting more from club leaders who are submitting this form. The top four mistakes:

1. Signatures for both youth and adults on **ALL** the pages.
2. Having someone audit your annual financial report that is **NOT** related to the current account signer.
3. Not submitting a copy of the checkbook/ savings registry.
4. Submitting Annual Financial report paperwork that is out of date.

These are due to me or my office by **September 1st**. If all of these documents are not submitted by the deadline the club or group can lose tax-exempt status, forfeiture of all financial assets, and non-renewal of the 4-H Club or Group Charter. This also means that the IRS gets involved if this is not submitted.

The paperwork is available on the state 4-H. I make sure to only share a link to the state website as it will always have the list of required and current paperwork.



# Both County Programs

## Where is My Newsletter?

I often get this question: “Can I be added to your newsletter list?”. You must enroll or re-enroll in 4-H Online to be on the mailing list. This is where I pull my lists from.

Before sending out large emails, I update this list.

Check your SPAM folder if you have enrolled in 4-H Online but have not seen an email lately. I switched email systems to avoid this issue, but I need your help. This will help keep you connected and informed!

## Want to Add Something to the Newsletter?

Would you happen to have something you want in the following newsletter? Club Leaders, did you do something remarkable? Add it to the newsletter! Have your information typed and sent to [andrea.ripple@wisc.edu](mailto:andrea.ripple@wisc.edu) by the 15th of the month! Getting knowledge in by the 15th will ensure your addition is added. I will not type something up for you, so please have everything ready.

## Clover Flyer Dispatch Virtual Newsletter:

Check out the Virtual Newsletter! If you are on the go and want to listen to the highlight reel of the newsletter, check this out! I do one of these every month!



## **State Dog Show:**

2023 State 4-H Dog Agility Show: Wisconsin 4-H is excited to announce that there will be a 2023 Wisconsin State 4-H Agility Dog Show!

Registration is open for the 2023 Wisconsin State 4-H Agility Dog Show. The Dog Show is on **August 26th at the Canine Sports Zone in Middleton, Wisconsin**. Registration forms are attached to this email and you can also find updates on the Wisconsin 4-H Dog Project Website at: <https://4h.extension.wisc.edu/opportunities/statewide-events-and-opportunities/state-4-h-dog-agility-show/>.

County entries should be mailed in one envelope and postmarked by June 15th. Could you also read the guidelines to review important information about the show?

No State 4-H Dog Obedience Show in 2023: We understand that it is unfortunate we can't have a 2023 Wisconsin State 4-H Obedience and Showmanship Dog Show. The State 4-H Dog Leaders and our Wisconsin State 4-H Animal Science and Agriculture Outreach Specialist, Jill Jorgensen, met in April to discuss the State Shows. It was decided that the Agility Show was the show we could host this year. We didn't have host counties that were able to take the lead for this year and will not work into the current timeframe.

## **New and Exciting Plans for 2024!**

There are new and exciting plans in the works to run an amazing 2024 Wisconsin State 4-H Obedience and Showmanship Show. Also, we are forming a Statewide 4-H Dog Project Board. Please stay tuned for these updates at the Fall meeting!

On October 7th & 8th the Wisconsin State 4-H Dog Project will host workshops and the Wisconsin State 4-H Dog Project Meeting. This Fall Workshop and the meeting will be hosted at the Sleepy Creek Pet Lodge in New London, WI. This will be open to both enrolled 4-H youth and leaders. Saturday will be clinics and Sunday morning will be the State 4-H Dog Project Meeting where we elect our State 4-H Dog Project Board of Directors, both youth and adult board. More information to come about this process

If any adult volunteers or older youth leaders would like more information on how to be involved with the newly forming state dog committee, feel free to email Jill Jorgensen at [jill.jorgensen@wisc.edu](mailto:jill.jorgensen@wisc.edu).

We can't wait to see you in August at the agility show!



# -The 36th Anniversary- *Pullet Surprise Youth Essay Contest*

An eggstraordinary opportunity for young people with an interest in poultry

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IN AN ATTEMPT TO PROMOTE THE BREEDING AND EXHIBITION OF PUREBRED POULTRY AMONG WISCONSIN'S YOUTH, THE WISCONSIN INTERNATIONAL POULTRY CLUB INVITES INTERESTED YOUTH TO APPLY FOR THE PULLET SURPRISE ESSAY CONTEST.

The winners in each of the two categories will receive the following prizes: a pair of show quality purebred fowl, an incubator, a standard cage, feed, a copy of the American Standard of Perfection, a one-year membership in the WIPC, and a wooden poultry carrier. All awards will be presented at the 2023 Wisconsin International Poultry Show in Portage, WI on September 23rd, 2023. The birds awarded will be provided by the members of the Wisconsin International Poultry Club.

## CONTEST RULES

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1. Entries will be divided into two groups. Age as of January 1, 2023. **Junior:** 8-12 **Senior:** 13-18
2. Each applicant must submit an entry of 500 words or less on one of the following topics:

Why I Want To Raise Exhibition Poultry  
Raising Poultry—It's A Family Affair  
My Most Memorable Moment In Poultry  
An Original Poultry Poem  
Any Poultry Story- Fact Or Fiction

\*\*\*entries that exceed 500 words will not be considered.\*\*\*

3. Applicants must send their entry along with their address, phone number, email address, birth date, and a parent's or guardian's signature postmarked by August 15, 2023, to:

**WIPC-Kaylyn Schleicher 3724 Union Dane Rd. Brooklyn, WI 53521.**

4. Winners will be selected by a judge selected by the Wisconsin International Poultry Club. **All decisions are final & winners will be notified by September 1, 2023.**

5. Winners and their parent(s) or guardian(s) are **required** to attend the award presentation to be held during the youth show at the 2023 Wisconsin International Poultry Show on Saturday, September 23rd, 2023 at the Columbia County Fairgrounds, Portage, WI.\_\_\_\_\_

***Pullet surprise essay contest awards provided by:***

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**Pair of Show Quality Purebred Poultry:** WIPC members

**Incubator:** Pam Eber, friend & exhibitor of the WIPS

**Standard Cage:** Keipper Cooping, manufacturer of collapsible coops and cages

**Bag of Feed:** Nutrena Feed, sponsor of feed at WIPS

**American Standard of Perfection:** Wisconsin Poultry & Egg Association, longtime contest supporter

**1-year WIPCMembership:** Wisconsin International Poultry Club

**Wooden Poultry Carrier:** Lund Poultry, friend & exhibitor of the WIPS

For contest questions please contact Kaylyn Schleicher at [lundpoultry@yahoo.com](mailto:lundpoultry@yahoo.com) or 608-289-5406

## July Birthday List:

If you see one of these members, wish them a happy birthday!

Regan C.	7/02
Jacob S.	7/02
Jonathan Y.	7/03
Hallie K.	7/04
Alexa B.	7/06
Halle F.	7/07
Evangeline M.	7/07
Ave G.	7/10
Fynneas S.	7/11
Bo K.	7/13
Evelyn C.	7/13
Charlie J.	7/19
Grant K.	7/19
Taylynn O.	7/19
Graham R.	7/19
Wyatt H.	7/16
Jaylee T.	7/21
Ethan S.	7/22
Madalyn H.	7/23
Zander K.	7/23
Tristyn M.	7/25
Alexis K.	7/29
Briar E.	7/29
Rivers J.	7/29
Sawyer P.	7/31
Kinley A.	7/31



# Upcoming Programs

## Jackson County Programs

## Trempealeau County Programs

### July 2023:

- 1st- Horse Project, All Fair Requirements are Due.
- 5th- Horse Project Business Meeting and Fair Brush up at the fairgrounds at 6 pm
- 5th- Livestock Sale Committee 7 pm
- 6th- Dog Obedience fair brush up 6 pm.
- 7th- Foodstand Signup Deadline
- 8th- Fair Clean up
- 9th- Trempealeau County Dog Show at the Fair Grounds
- 9th- Catfish Days Parade- Little Miss and Little Mister Clover
- 10th- Open Ride Night at the fairgrounds 6-dark
- 11th- Small Animal Meeting at the Extension Office at 6 pm.
- 12-16th-Trempealeau County Fair
- 12th- Livestock Education Committee 7 pm
- 13th- Little Miss and Little Mister Cloverbud 4 pm Co-op Pavilion
- 17th- Open Ride Night at the Fairgrounds 6-Dark
- 17th- Jackson County Adult Leaders Meeting 6 pm
- 18-20th- Farm Tech Days, Baraboo
- 24th- Open Ride Night at the Fairgrounds (Meeting during the workshop) 6-Dark
- 26th-Fair Clean up 4 pm

### August 2023:

- 1st- Horse Project- Champ Show Marshfield
- 1st- Horse Project- District Gymkhana Show
- 1st- National 4-H Congress- All Team Applications and Exemption Forms Due.
- 1st- National 4-H Congress- Last date to cancel without financial penalty
- 1-6th- Jackson County Fair
- 7th Post Fair Clean Up – 5 pm Livestock Barn & Goat Barn
- 9th Carcass Educational Program @ Falls Meats – Pigeon Falls
- 20th Carcass Awards Program, Sale Check handout and Potluck – Alma Center Lions Shelter – 12 pm
- 21st Jackson County Parents & Leaders Meeting 6pm
- 26th- State Dog Agility at Canine Sports Zone, Middleton WI
- 28th Trempealeau County Parents & Leaders 6:30pm

## September 2023:

- 1st- Annual Financial Reports (AFR) Due The Extension Office.
- 9-10th- Horse Project, State Gymkhana Show @ State Fair Grounds in West
- 10th Beef Selection Workshop
- 12th- Small Animal Meeting 6 pm at the Extension Office
- 13th Livestock Education Committee Meeting – 7 pm - MLMA
- 15-17th- State Horse Expo
- 18th- Jackson County Parents and Leaders Meeting 6 pm
- 20th Livestock Sale Committee Meeting – 7 pm - MLMA
- 23rd- Horse Project Business Meeting
- 25th- Trempealeau County Parents and Leaders Meeting 6:30 pm.

## October 2023:

- 7th- Leadership Retreat
- 16th Jackson County Parents and Leaders Meeting 6 pm
- 23rd Trempealeau County Parents and Leaders meeting 6:30 pm

## November 2023:

- 4th Livestock Stocks Auction – 7 pm @ BRF High School
- 4-5th- Fall Forum at the Green Lake Conference Center, Green Lake
- 8th Livestock Education Committee Meeting – 7 pm – MLMA
- 14th- Small Animal Meeting 6 pm at the Extension Office
- 20th Jackson County Parents and Leaders Meeting 6 pm
- 27th Trempealeau County Parents & Leaders 6:30pm

## December 2023:

# Jackson County Programs

## Parents and Leaders Meetings:

Join the Parents and Leaders for their April meeting on May 1st at 6 pm at the Extension office. This meeting was rescheduled because of a snowstorm two weeks ago. If you can't join the meeting in person, you can use the link below to join virtually.

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## Funding Requests:

Parents and Leaders recently had many funding requests come in after an event. We encourage participation in training and conferences, but we would like to ask you to submit funding requests before you attend the event. Next time you have a funding request, please attend a Parents and Leaders meeting before. These meetings are every 3rd Monday of the month at 6 pm in the Extension building. This will help us plan out our budget for the future.

## Cook Book Fundraiser:

Jackson County Parents and Leaders need your help! They have many cookbooks they want to sell but need help. They have come up with a challenge for each club to help! Clubs will receive 20 books for selling. Books are \$10 each. Clubs will be responsible for picking up and selling cookbooks. Club Leaders Should Contact the Office to schedule a time to pick up their books!

## Foodstand Updates:

Here are some Foodstand updates from Lori Janke:

Fair is soon here and Parents and Leaders would like to introduce Judy Lowe as our new 4-H Food Stand manager. Judy has worked in the food service industry for many years and will bring new and exciting changes to our menu and Daily Specials. One of the latest additions to the breakfast menu will be the Ham and Cheese Omelette. She will also be offering a Chicken BLT on the daily menu. Daily specials will once again be on the menu. The baked potato will be back as a daily special with all of the fixings. The baked potato and grilled ham and cheese were a huge hit last year.

Judy has fond memories of the 4-H Food Stand growing up and being in 4-H. Judy is no stranger to working in the food stand as her mother also managed the food stand.

We will again have an orientation for the food stand at 7 pm at fair clean up, Wednesday, July 26. We are asking those who have signed up as a cashier to please try and attend. We will be using the same Point of Sale (POS) system as last year so many of you will be familiar with the system. Judy will also be there to get to know all of you. We are excited to have Judy on board this year.

The Food Stand schedule will be out by July 10. Please make sure your club fills the number of shifts required. The number of shifts is based on your enrollment. Please do not remove anyone from a time slot taken.



Club	Leader/s	Contact Information	Location
BRF Trailblazers	Amy Carrier	715-896-6527	Black River Falls
Country Crystals	Karen Kling Kathlene Zipfel	715-662-2600 715-299-7912	Taylor
Hixton Lucky Clovers	Molly Kniesely	715-299-2470	Hixton
Melrose Satellites	Becky Radcliffe	715-896-1157	Melrose
Milk Duds	Mary Giese	715-896-1039	Garden Valley
Moundview Happy Workers	Angela Fisher	715-299-2872	Garden Valley
Northfield Go-Getters	Stephen Smith	715-984-2267	York
Osseo Wild Mustangs	Melissa Olson	715-586-0023	Osseo
Whispering Hills	Ellie Hurlburt Maribeth Graham	715-284-4917 715-896-3040	Black River Falls
Livestock Committee	Jerome Laufenberg	715-284-7598	Jackson County

Dog Project	Laurie Guza	laguza26@yahoo.com 608-864-0690	Jackson County
Shooting Sports	Justin Pleinis	jcpleinis@gmail.com	Jackson County
Small Animal Committee	Alyssa Lindow	jacksonsmallanimal@gmail.com	Jackson County
Horse Project	Thomas Giese	giesethomas@yahoo.com	Jackson County
Dairy Project	Holly Meimann	hjmeimann18@gmail.com	Jackson County
Parents and Leaders	Molly Kniseley	715-299-2470	Jackson County



# Trempealeau County Programs

## Sunnyside 4-H Club:

The regular meeting of the Sunnyside 4-H group was held at Blair Park on June 11, 2023. The meeting was called to order by the president. The secretary's report and the treasure's report were read and approved. We discussed reading at the Blair Library. A motion was made by Reed and seconded by Ethan to go to BP and have the club buy ice cream for everyone. Before we got ice cream, we all tie-dyed shirts.



New!

## Trempealeau County Fair Book:

Tis the season! The fair book is posted on the website and available in print at these locations:

- Kwik Trip- Whitehall and Blair
- Randy's Market- Arcadia & Galeville
- Robbe's- Strum
- Cenex- Whitehall & Pigeon Falls
- Dollar General- Eleva
- UW-Extension Office- Trempealeau County

Online Entry is also Open! The fair is using new software this year. Directions are available online. The entry deadline is June 20th.

If you need help please reach out to the new fair secretary Lynn at [tcfair@live.com](mailto:tcfair@live.com).

# TREMPEALEAU ★ COUNTY FAIR ★

## Food Stand:

The food stand schedule is not open! There was a rocky start to the sign up but I think most of the issues have been solved. There are still open spots on Friday and Saturday during the Auction and Demo Derby. These spots are very important to fill as the food stand is very busy during this time and being understaffed can be very stressful. Filling food stand spots is really important. The money raised from the food stand directly supports the Trempealeau County 4-H program by giving youth scholarships to attend educational experiences, and support county-wide programs.

An email was sent out on June 20th to update everyone on the issues with the signup sheet. Please reference that email and if you have any questions please let Andrea know.



## The Future of the Parents and Leaders Association:

**The problem:** Parents and Leaders Association is looking at reorganizing. Attendance at these meetings has been declining since I, Andrea, started as an educator. This predates my position. This makes it impossible for Leaders to make financial decisions.

Here is where you, come in. There will be a county-wide meeting on **August 28th at Pietrek Park**. Pizza will be provided. Each club is **REQUIRED** to send an adult and youth representative. Each club that sends a representative will receive \$100 from the leaders association for their one representative.

The purpose of this meeting is to review the bylaws and decide the future of the Parents and Leaders Organization. Club representation is important and your voice matters. This is the time to bring your ideas and a way to implement them.



## Little Miss and Little Mister Cloverbud:

With spring comes the start of the Little Miss and Little Mister Cloverbud contest. Youth in grades 5K-2nd grade are invited to attend these events and run for Little Miss and Little Mister Cloverbud. Join the group in June at the Dairy breakfast. In July they will have a parade float at the Catfish Days Parade on July 9th at 2 pm.

The final event is the crowning event at the fair on July 13th at 4:00 pm at the Co-op pavilion. The newly crowned Little Miss and Little Mister will spend the next year representing the 4-H program and attending events like Parades, and the Dairy Breakfast. This is a fun opportunity for our youngest members to gain leadership opportunities!

There will be an update to the Cloverbud program this year. There has been a frantic search to find Little Mister Clover for the past couple of years. This year and moving forward we will move away from the title of Little Miss and Little Mister and re-brand it as Cloverbud Royalty. Another update will be that all youth who run will be crowned. In the Wisconsin 4-H Program Cloverbuds do not compete, this means that all youth who run will get crowned.

## Parents and Leaders Meetings:

The Trempealeau County Parents and Leaders are looking for additional board members! This is a fundamental group that is the financial support for the county. This group is responsible for a wide array of tasks, but here is a short list of what they do:

- A food stand fundraiser at the fair
- Grant scholarships for events like summer camp and educational Experiences (Space Camp, American Spirit, Fall Forum)
- Support current programs and provide input on new ones
- Support the youth of Trempealeau County 4-H

This group has been looking for additional members and would love to add you! If there is something you want to see happen in the county program, this is where it gets decided. The board has open positions available. Additionally, there are youth positions as well! Contact the Trempealeau County Parents and Leaders email at [trempealeau.leadersboard@gmail.com](mailto:trempealeau.leadersboard@gmail.com).

If you want to join the Parents and Leaders Meeting virtually here is the link!

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## Funding Request Form:

Are you planning on participating in an educational experience and would like to apply for possible reimbursement? Here is the form you would need!

<https://trempealeau.extension.wisc.edu/files/2019/04/2019-Funding-Request-Form.pdf>

Club	Leader/s	Contact Information	Location
Arcadia Hummingbirds	Rosa Mooney	608-863-3482	Arcadia
Coulee Clovers	Cindy Peterson	608-989-2249	Blair
Etrick Eagles	Emily Osborn		Etrick

Frenchville Clovers	Heather Olson	608-484-0447	Frenchville
Glascow/Hardie s Creek Busy Bees	Heidi Johnson	608-484-0492	Galesville
Hale and Hardy	Lindsey Nelson	nelson.lindseya82 @gmail.com	Plesentville
Lincoln Pioneers	Kim Pryzbylla	715-530-1443	Independence
Silver Creek Valley			Galesville
Sunnyside			Blair
Trempealeau Trusty Workers	Jenny Hilton Laura Roessler	608-539-2299 608-385-6710	Centerville
Whitehall Happy Hustler	Sharon Pederson	715-538-4856	Whitehall
Dog Project	Judy Betker Sandy Sygulla	608-989-2386 715-538-2331	Trempealeau County
Horse Project	Becky Hynes	608-865-1038	Trempealeau County
Parents and Leaders			Trempealeau County
Llama Project	Becky Poulos	715-538-1444	Trempealeau County
Shooting Sports	Open Position		Trempealeau County