**Parents and Leaders Association Minutes** 

**July 19, 2021, @ 6:00pm**

**UWEX Basement, Black River Falls, WI**

1. **Call to Order-Called to order at 6:04 pm by President Maribeth Graham**
2. **Pledges**
3. **Roll Call Andrea Rippley, Kelly Brasda, Maribeth Graham, Lori Janke, Amy Carriere, Martha Rommel, Kelly Emerson, Faith Emerson, Rachel Tollefson**
4. **Agenda revisions or items from the floor**
5. **Project reports** 
   1. Cloverbud- sign up sheet for youth leaders for judging -have three currently hoping for 2 more. Please put it on Facebook to advertise.
   2. Dairy- na
   3. Dog-grant approved by vote, bills need to be submitted to the treasurer
   4. Horse-going to district gymkhana show
   5. Livestock-goats had a workshop on Sunday with 16 in attendance, beef had a workshop with 50 attendees
   6. Small Animal-mock auction this Fall, Parliamentary Procedure workshop
   7. Shooting Sports-na
   8. Quilting SPIN Club-na
   9. Felting SPIN Club-Starting in August at Chamber of Commerce
6. **Committee Reports**
   1. Fair parks-na
   2. Food stand-
      1. sign up sheet working with Val in Trempealeau on how to use it, will be sent to each family, hours from 7:30 am to 9:00 pm, 8:30 closed, clean up after
      2. donation from Compeer,
      3. borrow the cash box from Martha,
      4. The grill is stored in the dressing rooms-someone needs to contact maintenance to move the grill,
      5. where is the large barn fan that used to be in the dining hall?
      6. Will need copies of menus,
      7. Lori took care of ordering gas for the grill, propane attachments, and the rental of refrigeration.
      8. Will need checks for the bread company and Reinhardts.
      9. Will not need masks required but upon request. Hand sanitizer by condiments and by cashier
   3. Fair Clean Up-kids will clean the kitchen on Wed, food will be hotdogs, punch, and watermelon
   4. Fundraising - We will have a display of cookbooks
7. **Secretary’s Report** 
   1. [May Secretary’s Report](https://docs.google.com/document/d/1z4Vl4KO1fK4yIpXkhKrXh9Z5mEweq0Sz1s9ouA5Onqs/edit) motion to approve the May secretary’s report made by Kelly Emerson, seconded by Rachel Tollefson, motion passes
   2. [June Secretary’s Report](https://docs.google.com/document/d/1QR4istpo1Cg1IGAF0-kXCbnP1lCTdFXg5eBNAecZZIQ/edit?usp=sharing) very little was discussed due to lack of attendees so all items moved to July’s meeting
8. **Treasurer’s Report/Association Bills** treasurer's report will be put on file for year-end audit
9. **Old Business** 
   1. 2020 Awards /Record Books-will be at fair clean up and entry tag pick up to distribute to leaders
   2. Food Stand Contract-see above
   3. Insurance Update-do we need to look into the food stand being covered
   4. Cloverbud -leader/youth leaders
   5. Review/Approval of 2021-22 applications - dog grant approved and contacting Mindy, see below regarding Livestock grant
   6. 2020 Scholarship applications-Danielle Johnson approved pending submission of the 20-21 year record book, the award will be presented at the 2021 Fall Award’s banquet. Kelly Emerson motioned that the application was approved pending the submission of the 20-21 year record book, Amy Carriere seconded, motion passes
   7. Review/ Updated annual budget
      1. Update food stand from $4500 to $5000 to cover the increase in manager stipend and covid related protocols that may need to be put in place Kelly Emerson motioned to approve this change in the 2021-22 budget, Kelly Brasda seconded, motion passes
      2. The proposed removal of State Fair payment removed from the budget. Kelly Brasda motioned to approve this change in the 2021-22 budget, Rachel Tollefson seconded, motion passes
      3. Proposed graduation scholarship increased from 3 $500 to 3 $1000. Amy Carriere motioned to approve this change in the 2021-22 budget, Kelly Emerson seconded, motion passes
      4. Livestock Education $1200-previously approved
      5. Livestock Judging $1700-previously approved
      6. Felting Spin $300-previously approved
      7. Dog $400-previously approved
      8. Remove Fall forum from Grant Recipients as it was moved to Youth Trips. Kelly Emerson motioned to approve this change in the 2021-22 budget, Rachel Tollefson seconded, motion passes
      9. Camp proposed $3000 to $6000 to include a winter or summer camp and a cloverbud day camp. Kelly Emerson motioned to approve this change in the 2021-22 budget, Rachel Tollefson seconded, motion passes
      10. Move Cloverbud to a line item for $300 under county events out of grants since no fundraising opportunity. Kelly Emerson motioned to approve this change in the 2021-22 budget, Rachel Tollefson seconded, motion passes
      11. Fair board covers superintendents meals and Parent and Leaders association will cover Fair clean up meal. This will be a line item under county events for $300. Kelly Brasda motioned to approve this change in the 2021-22 budget, Kelly Emerson seconded, motion passes
      12. Kelly Emerson motions to accept the 2021-22 Jackson County Leaders Board annual budget, Rachel Tollefson seconded, motion passes
   8. Fall Ice cream social-tabled for now
   9. Review To-Do Items from May Meeting: everything was completed
   10. Grant Revision-Livestock Grant-due to the unprecedented success of 50 participants the grant was spent out in one educational event and a second grant will be written by the committee for review for the remainder of the 21-22 financial year
10. **New Business** 
    1. 2020 Scholarship Applications- An interview has taken place before meeting and needs final voting to be decided for Danielle Johnson-done see above
    2. Review/Update annual budget to be voted on-done see above
    3. County Collaboration- on hold because of scheduling. Their fair starts July 14th.
    4. Review/revise [Constitution bylaws](https://docs.google.com/document/d/18EbwujDguPVlqNxuEe5tKWosG6ONq-9SYqAi9T9sg5c/edit?usp=sharing) on hold till after fair
    5. Project support checklist for showing at fair-sample in the drive
11. **Staff announcements** 
    1. Felting starting in August at Chamber of Commerce
12. **To Do: update budget regarding cloverbud grant to line item (lori)**
13. **Adjourn:** Kelly Emerson motioned to adjourn the meeting, Rachel Tollefson seconded, motion passes

**Next Full Meeting: Sept 16th, 2021 @ 6:00 PM at the Extension Office**

**Next Exec Board Meeting: Sept 9th, 2021 @ 5:30 PM at the Extension Office**