4-H Full Board

Parents and Leaders Association

Date: May 20, 2019 @ 5:30 PM

1. **Call to Order** – Tricia Waughtal called meeting to order at 5:33pm.
2. **Roll Call:** Lori Janke, Amy Carriere, Kelly Emerson, Sarah Tanis, Tricia Waughtal, Kelly Brasda, Stephen Smith, Deb Johnson, Mindi Wagner, Jessie Oberlin, Darby Sampson, Karen Kling, Tanya Mathews, Nat Cogswell
3. **Youth Representation**: Faith Emerson, Joanne Smith
4. **Pledges** were recited
5. **Agenda Revisions**
6. **Committee Reports** 
   1. Cloverbud-Last activity meeting last week. Kids made seed bombs and planted succulents. Day camp will be last activity on July 15th: Storybook and Fairytale theme
   2. Dairy-Looking to purchase an ice cream truck/trailer. Currently Rent the trailer. Could rent out the ice cream truck to other projects or use it at different events other than fair.
   3. Dog-Later start due to resurfacing of the arena.
   4. Fair Park-No Update
   5. Food Stand-Still in need of Food Stand Manager. The deadline is this Friday. The posting is on Facebook and website. It is also in the Banner Journal (50% donation). Martha confirmed she would help just let her know.
   6. Fundraising-No recipes submitted.
   7. Horse-No Update
   8. Livestock-
      1. No Bake Bake Sale just finished.
      2. Registration 121 pigs, 67 sheep, 28 goats.
      3. There is no weigh in. So need to reconfigure “total performance”
      4. Beef safety workshop by the youth.
      5. Showmanship awards-youth wanted embroidered jackets but are pricy
      6. Goats had caprine day on Saturday. High amount of participants
   9. Small Animal-No Update
   10. Shooting Sports-No Update
   11. Quilting Spin Club-last official meeting in April. But will get a couple more dates for kids to finish up projects.
7. **Secretary’s Report** –
   1. Kelly Emerson Moved to Approve the April Secretary’s Report and put it on file, Faith Seconded, and approved.
8. **Treasurer’s Report** –
   1. CDs are coming due. Do you want to renew at the current rates? Amy Carriere move to renew at the current rate, Deb Johnson seconded. Approved
   2. Kelly Emerson Moved to Approve the Treasurer’s Report and put it on file and associated bills, Faith Emerson Seconded. Approved
9. **Old Business** –
   1. By-Laws update: Met once for the new updates, in the process of revisions.
      1. Role of past president-advisory role, voting member
      2. Google community for the board
      3. Annual meeting May, elections, budget, bylaws
      4. Better organization for readability
      5. No mission needed, just stick to the purpose
   2. Trip Funding Requests: need to review the financial policies so that we can make sure up to date for trip scholarships. Will bring to next meeting.
   3. Funding/Grant Requests
      1. Dog Project-$600 for the rental of the indoor animal barn and to show at the Jackson County Fair, Amy Carriere moved to approve the grant, Deb Johnson seconded, approved
      2. Livestock Team-$1400 for materials and travel to various judging contests. Have gone from 5 to 18 youth members. They supplement with their own fundraising. Team with Trempealeau and Eau Claire County but they are not included in the financing. Amy Carriere moved to approve the grant, Deb Johnson seconded, approve
      3. Felting Spin Club-$500 for felting needles, pads, scissors, etc materials…some wool has already been donated. Amy Carriere moved to approve the grant, Deb Johnson seconded, approve
      4. Cloverbuds-$400 for 4 quarterly events and camp Amy Carriere moved to approve the grant, Kelly Emerson, seconded, approve
      5. Fall Forum-$2000 for 10 youth and one adult to attend Fall Forum. Amy Carriere moved to approve the grant at an amended amount of $1830 (minus the snacks), Kelly Emerson seconded, Motion passed
      6. Livestock Educational Committee-$500 speakers for educational workshops, postage and mailings, need less as building sustainability within the Livestock Charter. Deb Johnson moved to approve the grant, Kelly Emerson seconded, approved
      7. Summer Camp -$3000 open to 4Hers and non4Hers. Goes to paying for lifeguards, camp cook, supplies. Kelly Brasda moved to deny the grant request as it is a line item under camp in the annual budget, Karen Kling seconded, motion passed
      8. 4H Promotional Materials-$200 for National 4H week and school visits- Kelly Emerson moved to deny the grant request as it is a line item under the promotions in the annual budget, Karen Kling seconded, motion passed
      9. Volunteer Training-$250 ongoing volunteer training and development- Amy Carriere moved to deny the grant request as it is a line item under Leader Training and/or Outreach in the annual budget, Kelly Emerson seconded, motion passed
10. **New Business**-
    1. 2019-2020 Budget
       1. 2017-18 for $25865 2018-19 for $20262
       2. Business -Overspent by $400+ dollars past two years, budgeted $300, office supplies, advertising, copies. Recommended to move that up to $500 at an increase of $200
       3. Contribution $450-unsure what this budget category is for. Leave at same price for now and discuss at the next meeting prior to budget approval
       4. Insurance $700-treasurer bond and 4h insurance based on membership. Leave as prior year was $660. This is also for county wide activities
       5. Interest-Income ball park $150
       6. Membership-$90 Income from the clubs that goes towards insurance
       7. Outreach-$1250 expanding access and reaching communities increase enrollment and volunteers. Did not use this year, could be used for the two grant requests from Sarah (4H programming, volunteer training, school events, Ho Chunk Family Nights, Boys and Girls club connection)
       8. Promotion-$300
       9. Scholarships-Grad $1500 budgeted for 3-$500 (notified in May, write something up about grade requirements to receive money in Fall after 1st semester). Discussion around increasing this amount.
       10. Scholarship-youth $500 financial assistance mainly for camp
       11. Taxes-$1500 food stand and plat books (might have been taken out of business-first year of plat books is the higher year) Discuss at the next meeting if it needs to be changed after finding out from treasurer where it gets put
       12. Treasurer Stipend-$1000 (first year $1000, second year $1250, third year $1500 as per contract) make sure that the bylaws align…Budget for $2000
       13. Awards banquet-$1250 went over by $1000 budgeted for 60 attendees, had 135 attendees. Proposed $2250 charge for meal
       14. Camp-$2900. Sarah requested $3000 Consider an out of county camp or winter camp. Sarah will get us a price estimate for further discussion next month
       15. Fair Clean-up-$250 for hot dog dinner
       16. Leader Training-$450
       17. Youth Trips $1250 proposed $8000 sending 2 youth to 7 trips, fall forum, state teams. Conversation around considering adult chaperones, also if the budget is too high this would be an area to revisit and cut
       18. Clover Chase-not going to do
       19. Direct mailing-this used to be for fundraising, would consider for targeted outreach. Postcards cost .37 we have 140 families/agencies 4 mailings. Budget $200
       20. Food Stand-Income predicted $5500, cost of food, pay the manager $4500
       21. Plat book-no cost this year
       22. Cloverbud Grant $400
       23. Dog Grant $600
       24. Livestock Education Grant $500
       25. Livestock Judging Grant $1400
       26. Felting Spin Club, $500
       27. Fall Forum $2000, amended to $1830
11. **Staff Announcements**:
    1. Summer Events
       1. Summer of Science-6 events will be done by intern
       2. 4H Camp-registration out and live online; also promote applying for counselors, need adult volunteers
       3. Cloverbud Camp-registration out and live online, need adult volunteers
    2. 4H Website Updates-please explore and give feedback
       1. There are pictures on each page
       2. Home page has all links
       3. New 4Her webpage
       4. Current events
       5. Social Media
       6. Project pages
       7. Forms are all on one page
    3. Google Drive/Email Address
       1. Board showed interest in this
       2. Communication from the Parent and Leader Board vs Agent
       3. How to use it would be in the bylaws
12. **Communication to 4H Program this month from Parent and Leaders Board**:
    1. 4H camp
    2. Recipes-can leave hard copy at extension, send pic of recipe
13. **Adjourn**-9:09 Amy Carriere moved to adjourn the meeting. Deb Johnson seconded.

**Next Meetings:**

* June 17, 2019, 5:30 PM at UW-Extension
* **Main Topic: Voting on the Budget**

Respectfully Submitted by Amy Carriere, Secretary