

4-H Full Board  
Parents and Leaders Association  
Date: February 18, 2019 @ 5:30 PM

1. **Call to Order** – Kelly Emerson called meeting to order at 5:35pm.
2. **Roll Call:** Nat Cogswell, Lori Janke, Stacy Shramek, Amy Carriere, Deb Johnson, Kelly Emerson, Sarah Tanis, Kelly Brasda, Katie Bue
3. **Youth Representation:** Faith Emerson
4. **Pledges** were recited
5. **Agenda Revisions** – None
6. **Committee Reports**
  - a. Small Animal- No meeting. Working on updating awards and bylaws. Goat book Fair was on February 9<sup>th</sup>. There was a low turn out and made \$50. They hope to set up again at Caprine day in May.
  - b. Dog- Mindy Wagner is new leader. No update on project
  - c. Horse Project-No Update
  - d. Dairy Project- Will be having a show workshop with Trempealeau County in May
  - e. Shooting sports-Final qualifying shooting was Feb 10. They are in need of additional instructors in the future in order to offer air rifle, 22 and other shooting on the Jackson County Range.
  - f. Livestock- Weigh in for January showed similar numbers but new families.
  - g. Cloverbuds- Feb 11 had 10 Cloverbuds show up ready to create waterslides. They were very creative, and enjoyed their “build-your-own” snack.
  - h. Fair Board- Mtgs are 2<sup>nd</sup> Thursday of the month at 6:00pm at Lunda Ice Rink. Stacy Shramek is our current representative attending from Parents and Leaders Board. Vendors, Judges are lined up. Looking for a crocheting Judge. Fair book revisions were due Friday Feb 15<sup>th</sup>. They have signed up for BlueRibbonOnline. There will be trainings offered for Leaders, FFA, etc. so that they can help members use the new system to sign up. The entry fees will be a flat \$7 fee for all members, no adding for different projects. They have offered the 4H members time on the main stage for performing skits, music, or readings. Sarah will be the contact for this.
  - i. Fair Park- Mtgs are 1<sup>st</sup> Monday of month at 6:30. Steve Peterson \$2250 set aside for the food stand by the Fair Park. Will hopefully start renovations in Spring.
  - j. Food Stand- Stacy Shramek and Amy Carriere will be the food stand managers for the 2019 Fair. Will be looking at finding additional volunteers and starting the donation process.
  - k. Fundraising- Natalie will be writing up an article for the April Quarterly Newsletter, Committee will also submit reminders through the Bi Weekly Email Updates, Emails will be sent to alumni, Sarah will post on Facebook page about the Cookbook fundraiser and requesting

recipes. The goal is to submit the book for publishing by August 31 (after entering 4H recipes from the fair) in hopes of getting them in time for the Annual Banquet.

- l. Bruce Mound-although cold was cold but fun. Hixton Lucky Clovers had a high number of participants and 2 youth from other clubs also joined in the fun!
- m. Festival of the Arts-This is something we would like to continue partnering with Trempealeau County on. Although there was a low number participating from Jackson County this is an opportunity to continue to promote.

**7. Secretary's Report –**

- a. Nat Cogswell Moved to Approve the January Secretary's Report and put it on file, Faith Emerson Seconded, and approved

**8. Treasurer's Report –**

- a. Nat Cogswell Moved to Approve the January Treasurer's Report and put it on file and associated bills, Faith Emerson Seconded.
- b. We are due for an audit. Audit for February 18 will be rescheduled.
- c. Club Dues- Club dues pay for county level insurance fees. The letters amounts are calculated per club and letters are ready to send out.

**9. Old Business –**

a. Youth Trip Scholarships

- i. Fall Forum Costs have been balanced. Remaining amount in the fund is \$1350.
- ii. Interview committee recommended having remaining amount split between four of the applicants. Fifth applicant has already requested money for Fall Forum. Although some applicants applied for double trip scholarships they would need to determine how to use the money.
- iii. Due to the amount left in the fund and according to bylaws that the board can approve up to 50% of the total cost for a participant. A motion was made to fund 3 Youth at 40%, or if any funds are unused reimburse families up to 50%, of the cost of the individual youths' trips. Discussion was around that one of the trip deadlines had passed and only 3 Youth now qualified for funding of the 4. The 5<sup>th</sup> youth to apply had benefited from earlier funds to go to another opportunity so no additional funds were designated. Stacy Shramek moved to approve the motion and Nat Cogswell, Seconded, Motion passed. Stacy and Sarah will work on getting a letter to the youth.
- iv. Review of the process discussed. Process happens early so that funds are noted when applying for scholarships. Simplified to one process of a resume, cover letter, and interview. Note to families that these are not full scholarships. Also would be helpful to provide fundraising ideas for additional funds needed. It was discussed if we needed to look at the total

amount in this line item of the budget in order to fund more requests; aligning the mission and vision of youth and family education to the budget and funding decisions.

**10. New Business-**

- a. Food Stand
  - i. Shifts-will be discussed further by the managers/committee
  - ii. Managers-Amy Carriere and Stacy Shramek have volunteered for this position.
- b. Meetings at the UWEX-A UWEX rep will be needed to be present at all meetings held at the office. A committee from the county and UW Ex will meet to brainstorm new solutions, locations, and policies for meetings in the future. Meetings currently on the calendar will remain, new meetings will need to be approved by building staff agreeing to be present and open the building.

**11. Staff Announcements:**

- a. Sarah's email has been updated to [sarah.tanis@ces.uwex.edu](mailto:sarah.tanis@ces.uwex.edu)
- b. P&L Board connection to Cooperative Extension-Parent and Leaders Board is a charter group, same as a club, but serves as an advisory board to the 4H Program Coordinator/Educator. This group needs to follow the goals of the UW Extension.
- c. Roles of 4H Program Coordinator-To Provide youth and families with educational opportunities. 4H is partially funded by the USDA and follows their goals and rules in order to receive their primary funding source. They are also funded by state funding and grants.
- d. Roles of the Parent and Leader Board-to serve as an advisory board representing all other charter clubs/projects under Jackson County 4H, abide by the bylaws and policies, and provide funding support to the youth and family educational opportunities provided.
- e. Parent and Leader Board Position Roles-all charters and clubs are encouraged to have a voice at meetings and be represented by the board.

**12. Communication to 4H Program this month from Parent and Leaders Board:**

- a. Remind is still getting messages to families if they sign up. You can sign up on the Jackson County 4H website or there is a link in the quarterly newsletter.

**13. Adjourn-6:55** Natalie Cogswell moved to adjourn the meeting. Faith Emerson seconded.

**Next Meetings:**

- March 18, 2019, 5:30 PM at UW-Extension

Respectfully Submitted by Amy Carriere, Secretary