

4-H Full Board
Parents and Leaders Association
Date: January 21, 2019 @ 5:30 PM

1. **Call to Order** – Tricia Waughtal called meeting to order at 5:35pm.
2. **Roll Call:** Nat Cogswell, Lori Janke, Stacy Shramek, Tricia Waughtal, Amy Carriere, Deb Johnson, Kelly Emerson, Maribeth Graham, Sarah Tanis, Rachel, Woiczik, June Johnson, Denis Johnson, Karen Cling, Kelly Brasda, Katie Bue
3. **Youth Representation:** Faith Emerson, Grace Cling, Justin Cling, Jacob Cling
4. **Pledges** were recited
5. **Agenda Revisions** – Add Livestock Report to Committee Reports
6. **Committee Reports**
 - a. Small Animal- Feb 9th Goat Book Fundraiser, Can drop at extension office. Goat Project will do breakfast for Humbird Ice Fishing Day March 9th arrive at 6:00 am serving 7-10:30. Caprine day in May 18th.
 - b. Dog- New leader not sure who
 - c. Horse Project-No Update
 - d. Dairy Project- Have Meeting tonight Jan 21, 2019
 - e. Shooting sports-On third week, Fair shoot Feb 10th. Only 7 interested in air rifle so it will not run.
 - f. Livestock-Reviewed Livestock book and looked for revisions. New family orientation had a good turn out. Weigh in for January 26 for Beef.
 - g. Cloverbuds- Good showing for Bird Migration seminar. Three more activities in February, March, April. Looking for additional volunteers for help.
 - h. Fair Park- Trying to figure out how the livestock is connected with Fair Park. Hiring two people to create a website and online offerings. Looking for online registration for exhibitors using program BlueRibbonOnline. Discussion around how trainers will be able to sign off on project enrollment. Fairbook changes are due March 1st. Looking for entertainment for rodeo, truck pull, music, for entertainment.
 - i. Food Stand-Steve Peterson \$2250 set aside for the food stand by the Fair Park. Will hopefully start renovations in Spring. Looking for members for Food Stand Committee. Stacy will share her notes and goals along with previous year notes with the committee. Get phone numbers of volunteers so can contact and remind.
7. **Secretary's Report** –
 - a. Nat Cogswell Moved to Approve the November Secretary's Report and put it on file, Stacy Shramek Seconded, and approved
 - b. Nat Cogswell Moved to Approve the October Secretary's Report as changed per meeting and put it on file, Kelly Emerson Seconded, and approved
8. **Treasurer's Report** –

- a. Nat Cogswell Moved to Approve the November Treasurer's Report and put it on file and associated bills, Stacy Shramek Seconded.
- b. Nat Cogswell Moved to Approve the December Treasurer's Report and put it on file and associated bills, Deb Johnson Seconded
- c. We are due for an audit.

9. Old Business –

- a. Youth Trip Scholarships
 - i. Still Waiting to hear on Fall Forum Costs Sarah will follow up to determine amount left in scholarship account
 - ii. Committee recommend to have remaining amount split between four of the applicants. Fifth applicant has already requested money for Fall Forum. Although some applicants applied for double trip scholarships they would need to determine how to use the money.
 - iii. Tabled for next time for votes when accurate numbers are available.
 - iv. Review of the process discussed. Process happens early so that funds are noted when applying for scholarships. Simplified to one process of a resume, cover letter, and interview. Note to families that these are not full scholarships. Also would be helpful to provide fundraising ideas for additional funds needed.
- b. Donor Discussion-The original goal would be to have a form letter that each committee could use to describe what 4H is and what opportunities there are within 4H to donate, and the tax refund form for donations. The goal would be to have all donors receive letters within a certain time period so that they could make timely decisions on their donations and not be double tapped for donations. Do we want to move forward with making this an action item for the board or continue with each committee doing their own thing.
 - i. Natalie Cogswell makes a motion to discontinue the donor discussion and direct mailings to businesses. Kelly Emerson Second. Passed
- c. Leader Training/Club Officer Training still not rescheduled.

10. New Business-

- a. Parent and Leader Board Binders and Folders
 - i. Provided for board members
 - ii. Will have an updated club one for
- b. Fundraiser Committee Meeting
 - i. Discussed what cookbook design and size would be used
 - ii. Three year cookbook
 - iii. Collect recipes after fair Recipes of current 4Hers and the Baking Contest, Alumni, Clubs
 - iv. Estimated 80-100 recipes
 - v. Goal to sell by October Awards banquet and Holiday Season.

- vi. 400 books cost would be around \$2.50 would sell at \$10.00 estimated profit \$3000 if we sold them all.
 - vii. Would do presales and sell at local businesses, farmers market
 - viii. Kelly Emerson makes a motion to move forward with the 4H cookbook and Kelly Brasda seconded.
 - ix. Suggestions for Fundraising committee to consider a raffle, a direct mailing to Alumni, and Ashley for the Arts.
- c. Trip Application Process

11. Staff Announcements:

- a. Parent and Leader Board connection to Cooperative Extension (Department of Extension with UW Madison) Logos and Titles and Website Changing but not direct effect yet.
- b. New Ag Agent Jaime Pfaff
- c. Monica working with the State in Madison, not sure if we will be filling the Family Agent
- d. Roles of 4H Program Coordinator-Not addressed
- e. Roles of the Parent and Leader Board-Not addressed
- f. Parent and Leader Board Position Roles-Not addressed

12. Communication to 4H Program this month from Parent and Leaders Board:

- a. Change the Snow Date for Bruce Mound to Feb 8th.
- b. Cloverbud dates
- c. Fairbook Update
- d. Leader and Club Officer Training

13. Adjourn-7:04 Amy Carriere moved to adjourn the meeting. Stacy Schramek seconded.

Next Meetings:

- February 18, 2019, 5:30 PM at UW-Extension

Respectfully Submitted by Amy Carriere, Secretary