

4-H Full Board
Parents and Leaders Association
Date: August 20, 2018 @ 5:30 PM

1. **Call to Order** – 5:35 In attendance: Kelly Brasda, John Ross, Nat Cogswell, Lori Janke, Tricia Waughtal, Sarah Tanis, Deb Johnson, Stacy Shramek and Amy Carriere
2. **Pledges** were recited
3. **Agenda Revisions** or Agenda Items added from the floor – Discussion of December Meeting, Steve’s Request
4. **Committee Reports**
 - a. Small Animal-Swap meet scheduled in September.
 - b. Dog-Meeting on August 27. Current leaders have stepped down, a few people talking about stepping up
 - c. Horse Project-No update
 - d. Dairy Project-Meeting tonight. Will do debriefing for after fair
 - e. Shooting sports-No Update
 - f. Livestock-Carcass show was last Monday at the High school. Education portion at the beginning and was well done. Lot in attendance
 - g. Cloverbuds-Camp was successful. Enjoyed the DOT kit, lunch and the creek. Pictures were a nice addition for families to see what occurs.
 - h. Fair Park-The cooler was not fixed they used it as a closet for non-food.
5. **Secretary’s Report** –John Ross Moved to Approve the Secretary’s Report as amended, Tricia Waughtal Seconded
6. **Treasurer’s Report** –John Ross Moved to Approve the Treasurer’s Report and associated bills, Kelly Brasda Seconded. Discussion about what still needs to be in for food stand bills, credits, and how to determine the end profit. Discussion around reconciling sales tax for state and need to do audit. Lori will follow up with this. John Ross Moved to commissions of the Upon food stand reconciliation Lori will send the payment amount for the Food Stand Managers to board and then check will be cut. Tricia Waughtal seconded.
7. **Old Business** –
 - a. Plat Books
 - i. Drawings at Fair-Digital version and wall map were given away
 - ii. Sales Progress-Second order of 400 made. Posters up at food stand and fair, letter sent out for wall maps. 6 Wall maps have been sold.
 - b. Fair Park/Food Stand Progress
 - i. Report on how it went: Stacy and Brenda are not interested in being the managers next year. Suggestions for next year: One idea is to have phone numbers for who signed up to follow up. Paid shift leads with manager overseeing. Have a document to set duties and outline information. Start food meetings earlier.

Signup for shifts earlier. Need to determine the accountability for clubs signing up-is it linked to scholarships. Set a food committee meeting up for follow up.

- c. Other-Quilt spin club will be donating quilts to foster care.

8. **New Business-**

- a. Annual Meeting-Food Stand discussion
 - i. Banquet-Nov 4 @ noon typically 50-75 attend. Annual budget \$1250. Get awards(M&M Sports), food (Martha?), location, theme, decorations, program, finding youth to read the names. BRF Trailblazers volunteered. Lori Janke will help
 - ii. Agenda Items-Sarah send previous agenda (donor and raffle discussion and food stand discussion, board nominations)
 - iii. Awards
- b. Record Books
 - i. Judging-Sarah will ask for volunteers from the local area both 4H and non4H. 5-6 people come and spend evening looking over books and judging them and writing comments on them. Will be on September 13-14
 - ii. Notice form changes: ebook forms can be printed or emailed.
 - iii. Do we, as P&L keep a log of who has turned these in each year? It was mentioned they are required to apply for scholarships however, shouldn't this be an ongoing process through their 4-H career. Not just the year they want the scholarship? Thoughts? How do you do this if you have no background on this? We used to have workshops for completing record books. Have more record books pieces at meetings. Would like to showcase examples at promotion events.
- c. Discussion to bring cultural arts back to the county (Including the Festival of the Arts)
 - i. There seemed to be interest when discussed at fair. Projects would go from county, district, state. This would allow projects to go to state fair
 - ii. Possible Survey-volunteer to make event possible, what projects would you like to showcase, how many people interested. Natalie will draft questions and it will go in the newsletter in October
 - iii. Could this be a 4H fundraiser to join with Ashley of the Arts
- d. Other Fundraising
 - i. Direct mailing discuss at annual meeting so projects and clubs can hear about the process in decision making. Budgeted to make \$2000-3000. Donor fatigue so took year off.
 - ii. More discussion after the annual meeting
 - iii. Need to find way to replenish education fund if we do not have volunteers to do the raffle. Last raffle funded around 10 years of grants. Each club needed to sell so many raffle tickets. It was a way for clubs to be accountable for the money requested

later. Prize ideas: 2 half hogs, cash prizes, poultry donations, quilt girls could make a quilt. Buy last minute tickets at the meat auction and announce winners at meat auction. Need to request raffle license to print on tickets.

e. Other

- i. Steve's Request-Hold request until Sept 17 board meeting for approval. Set interview dates for prior to board meeting if more applications for scholarships come in. Discussion around past history being a scholarship for 1 adult and 1 youth.
- ii. December Meeting-Will be cancelled.

9. **Staff Announcements:**

- a. Club charters are out due October 15. Can call Sarah for help on those charters. Club audits will need to be done also. P&L will need to do the charter and audit also.
- b. Record books are due to the office Sept 1 (really the 4th). But they must go to club leaders to be signed off on first.
- c. Club leaders will be getting info about awards and graduation for the banquets. Disc orders also need to be submitted with the awards.
- d. September 30 days of doing

10. **Adjourn**-7:40 Deb Johnson made a motion to adjourn the meeting. John Ross seconded.

Next Meetings:

- Full Board Meeting – September 17, 2018, 5:30 PM at UW-Extension

Respectfully Submitted by Amy Carriere, Secretary